



# State of Louisiana

## Office of Alcohol and Tobacco Control

### Alcoholic Beverage Wholesale Dealer Information Sheet

Applicants seeking to become a wholesale dealer of any alcoholic beverages (other than malt beverages) must provide the following:

1. Proof of the appropriate federal permit from United States Alcohol and Tobacco Tax and Trade Bureau. Please contact TTB at (225)231-6620. Website is [www.ttb.gov](http://www.ttb.gov).
2. Proof of the appropriate surety bond from the Louisiana Department of Revenue. Please contact the Department of Revenue, Excise Division @ (225)219-7656.
3. Completed Louisiana Liquor Wholesale Dealer Application [www.atc.la.gov](http://www.atc.la.gov):
  - a. Permit fees (\$2500.00)
  - b. Schedule A forms to be provided on all officers, directors, owners, members, stockholder's owning more than 5% interest, and managers
  - c. Schedule F form if applicable (i.e. for persons who have been convicted of a felony).
  - d. Fingerprints to be submitted on all officers, directors, owners, members and stockholder's owning more than 5% interest
    - a. Each set of fingerprints must include two fingerprint cards, an authorization form, a disclosure form and \$38.00 in the form of a cashier's check, money order, or business check made out to Louisiana State Police.
  - e. Completed Schedule B form
  - f. Corporate documentation ( Secretary of State Certificate and Articles of Incorporation or Articles of Organization and proof of registration and good standing with the Louisiana Secretary of State)
  - g. Proof of a valid lease or ownership of delivery equipment that is dedicated to the primary use for the distribution and delivery of alcoholic beverages.
  - h. Signed letter documenting the distributor's immediate trade area, along with parishes and the number of retailers.
  - i. Proof of a brand representation agreement with a licensed manufacture/supplier
  - j. Proof of a valid lease or ownership of the property to be permitted or proof that space in a public warehouse is dedicated to applicant's use.
  - k. Diagram of the premises to be permitted

- I. Signed Statutory Acknowledgement affidavit form
- m. Proof of a valid local alcoholic beverage permit or documentation evidencing that the applicant has applied for the proper local alcoholic beverage permit.

***Note: Applicants for an alcoholic beverage wholesale dealer permit shall not hold an interest in any alcoholic beverage manufacturer/supplier or retail permit.***

***A current version of the Louisiana Alcoholic Beverage Law and Regulations is available on our website at [www.atc.la.gov](http://www.atc.la.gov) under the Legal section of the Resources tab.***