



Louisiana Office of Alcohol and Tobacco Control  
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## APPLICATION FOR MICRODISTILLERY PERMIT

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### APPLICATION INFORMATION

For questions about or assistance with this application contact: (225) 925-4041

#### **Message of Importance to All Applicants:**

Although the state has 35 days to investigate and review all applications, we would like to assure you that it is our goal to issue your permit as quickly as possible. Typically, licensing delays are a result of applicants not carefully reading and completing the application packet or not submitting all required documentation. There are no exceptions to the statutory requirements to obtain an alcoholic beverage permit. As such, please help us in permitting your business quickly by ensuring that you have carefully reviewed the application packet and supplied all necessary documentation. **Please use the enclosed checklist and instructions** to guide you through the application process and feel free to contact us at the number above for additional guidance.

**Who Must Complete This Application:** If you currently hold a Retailers Class A permit and you wish to engage in the making distilling, blending, rectifying, or processing of any alcoholic beverage in Louisiana at a single location in an amount not to exceed twelve thousand gallons per year, and wish to sell, at retail, such distilled beverages from that location.

#### **SUBMISSION INFORMATION – ATC LOCATIONS**

Applications may be mailed to P.O. Box 66404, Baton Rouge, LA 70896 or submitted in person at our Baton Rouge, New Orleans or Opelousas customer service windows.

##### **Baton Rouge Customer Service Window:**

Location: 8585 Archives Ave. 3<sup>rd</sup> floor, Baton Rouge, LA, 70809  
Hours of Operation: 8:30 a.m. – 5:00 p.m. | Monday – Friday

Phone: (225) 925-4041

##### **New Orleans Customer Service Window:**

Location: 1450 Poydras Street 8<sup>th</sup> floor, New Orleans, LA 70112  
Hours of Operation: 9:00 a.m. – 4:00 p.m. | Monday - Thursday  
9:00 a.m. – Noon on Friday

Phone: (504) 568-7028

##### **Opelousas Customer Service Window:**

Location: 1638 Creswell Extension #3, Opelousas, LA 70570  
Hours of Operation: 9:00 a.m. – 4:00pm | Monday – Thursday  
9:00 a.m. – Noon on Friday

Phone: (337) 948-0346



Louisiana Office of Alcohol and Tobacco Control  
i UbU@ca VUX, Commissioner

## MICRODISTILLERY INFORMATION

**Microdistillery Permit:** *This permit authorizes the holder of a Class A retail permit to engage in the making distilling, blending, rectifying, or processing of any alcoholic beverage at a single location in an amount not to exceed 12,000 gallons during the licensed year. The holder of this permit is authorized to sell the manufactured beverages at retail for consumption on or off the licensed premises. However, this permit does not authorize the permit holder to sell the manufactured beverages at wholesale, or to any wholesale dealer, or sell any alcoholic beverages for transportation off premises to any other licensed alcoholic beverage retail dealer. All beverages produced by the microdistillery shall be taxed in the same manner and at the same rate as beverages produced by other manufacturers, as provided by law.*

### ***Important information:***

Microdistillers may reuse alcoholic beverage containers in connection with distilling and bottling operations.

Microdistillery permit will expire at the same time as you Class A retailers permit.

You must obtain approval from the state fire marshal prior commencing distilling operations.

## OVERVIEW OF ITEMS TO SUBMIT WITH APPLICATION

- ✓ Application must be signed and sworn to before a Notary Public.
- ✓ Have a current Class A Retailers permit
- ✓ Proof of Approval from the State Fire Marshal
- ✓ Application fees (one thousand dollars)

A current version of the Louisiana Alcoholic Beverage Control Law can be viewed on our Website at [www.atc.la.gov](http://www.atc.la.gov) by clicking on the link labeled "law book" on the legal and prosecution division page.



Louisiana Office of Alcohol and Tobacco Control  
Juana Marine-Lombard, Commissioner

## Application for Microdistillery Permit

### Notice to Applicants

Application must be complete with proper fees (\$1000) in the form of a money order, cashier's check or certified check made payable to the Office of Alcohol and Tobacco Control. Application must be typed or printed in ink and must be signed and sworn before a Notary Public.

Business and Contact Information

- 1) Owner Name of Business (must be same as shown on Class A Retailers permit): \_\_\_\_\_
- 2) Trade Name of Business (must be same as shown on Class A Retailers permit): \_\_\_\_\_
- 3) Location/Physical Address
  - Street: \_\_\_\_\_
  - City/State/Zip: \_\_\_\_\_
- 4) Official Mailing Address
  - Street: \_\_\_\_\_
  - City/State/Zip: \_\_\_\_\_
- 5) Parish in which business is located: \_\_\_\_\_
- 6) Does the applicant hold a Retailers Class A permit with the State of Louisiana, Office of Alcohol and Tobacco Control?  
YES  NO  If you answered "yes," provide permit number. \_\_\_\_\_
- 7) Do you have the approval from the state fire marshal? YES  NO  If you answered "yes," provide a copy of the approval.
- 8) a) Do you have equipment to distill alcohol on this premise? YES  NO   
 b) What is the capacity of your microdistillery equipment? \_\_\_\_\_  
 c) How much do you anticipate distilling for the licensed year? \_\_\_\_\_
- 9) Do you plan to sell the distilled beverages off the licensed premise? YES  NO 
  - If you answered "yes," how will the beverage packaged for sale? \_\_\_\_\_
- 10) Have you complied with all the applicable health department requirements on your distilling equipment? YES  NO
- 11) I understand that the business may only distill, blend, make, rectify, or process up to 12,000 gallons during the licensed year. YES  NO
- 12) I understand that alcohol manufactured at the location can be sold only at retail for consumption on or off the premise. YES  NO
- 13) I understand that a microdistiller permit does not allow the manufactured beverages to be sold at wholesale or to a wholesale dealer or sold for transportation off the premises to any other retail dealer. YES  NO

**NOTE: Your permit expires at the same time as your Class A permit.**



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## Affidavit

This affidavit must be signed by the same person authorized to sign the Class A Retailers application and must be notarized by a notary public.

I swear that I have read each of the above questions and the answers that I have given are true and correct to the best of my knowledge; and that I meet the qualifications and conditions set out in R.S. 26: 2 (13)(14), 26:71(d) 26:71.3, and 26:80.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Title

\_\_\_\_\_  
Print/Type Applicant's Name

### For NOTARY Use Only

Sworn to and subscribed to me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,  
In the parish/county of \_\_\_\_\_, State of \_\_\_\_\_.

\_\_\_\_\_  
Notary Public's Signature

\_\_\_\_\_  
Print Name of Notary Public